

BOARD MEETING NOTICE
of
TIMBERLAKES HOMEOWNERS ASSOCIATION OF SARASOTA, INC.

Thursday, July 16, 2020, 5:30 p.m.
Due to COVID-19 restrictions this will be a “Zoom” meeting

MEETING MINUTES

- A. Call Meeting to Order: 5:34 pm
- B. Determine if Quorum is Established and Proper Notice Given
 - a. Alex Aldama, Hal Johnson, David Matosky, MJ Dexter present in Zoom virtual meeting room.
- C. Meeting Minutes from June 18, 2020 approved unanimously with the following changes: Item E.3 changed to “David suggested Pinnacle and Ryan review financials to see where the association stands against the 2020 budget” and next meeting date changes to July 16, 2020
- D. Old Business
 - a. Culvert Letter Update
 - i. Alex reviewed and sent to Pinnacle. Pinnacle will send it to the residents in question
 - b. Past Due Assessment Update
 - i. Only Donna Smith owes \$30
 - c. Collection Status and Procedures Update
 - i. Approval of Assessment delinquency collection process approved unanimously by all board members present. Pinnacle will review with accounting to enact procedures.
 - d. 4563 Tree Removal - Completed
 - e. 4594 Driveway Modification Approval – Approved by ACC, Board Acknowledged
- E. New Business
 - a. The maintenance man, Mark, has started work on the mailboxes. Alex will complete a cost analysis of materials and labor or repair a mailbox, post, support arms, and box. Alex will put together an email to residents on the mailbox repair program and Pinnacle will mail / email. Repairs will start at the entrance and move forward with the most severely damaged units.
 - b. Board will give Pinnacle a two-day notice to inspect boxes at the storage location.
 - c. Lynn Strauser will be moving and vacating her position on the ACC . Board voted and approved 3-1 to accept Kaitlyn Reid as the new ACC member.
 - d. Alex will speak to Sharon about Julie Henry’s final completion date.
 - e. ACC members will be instructed by Pinnacle to review the request only and not to give the owner any verbal approvals / denials. All members will email their decision to Pinnacle Management who will record it and send the decision to the owner of record. Pinnacle will inform the board of all new modification requests.
 - f. Motion approved unanimously to accept the Atlas insurance proposal for GL, Crime, and D&O. Pinnacle will ask for an additional quote for Umbrella coverage.
- F. Next meeting: August 20, 2020, 5:30pm
- G. Adjournment: 7:04 pm